(U) Lesson 4: So you got U.S. Person Information?

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How?	What did you do?	What do you do now?	Comment
Intentional	You deliberately targeted U.S. Person communications without authority.	• Stop collection immediately! • Cancel reports based on that collect. • Notify your supervisor or auditor. • Write up an incident report immediately. • Submit the incident write-up for inclusion in your organization's IG Quarterly input.	You may **not** target, collect, or disseminate U.S. person information without additional authority. If collect on U.S. Person is needed, seek additional authority if eligible and a valid foreign intelligence requirement.
Inadvertent	You tasked/queried in raw SIGINT on a target you believed to be foreign. You then learned the target is a U.S. Person.	• Stop collection immediately! • Cancel reports based on that collect. • Notify your supervisor or auditor. • Write up an incident report immediately. • Submit the incident write-up for inclusion in your organization's IG Quarterly input.	If collect on U.S. Person is needed, seek additional authority if eligible and a valid foreign intelligence requirement.
Incidental	You targeted a legitimate foreign entity and acquired information/ communications to/from/about a U.S. Person in your results.	• Apply USSID SP0018 minimization procedures. • Focus your report on the foreign end of the communication. • Obtain dissemination authority if you know your customer set requires the U.S. Person identity up front.	This does not constitute a USSID SP0018 violation, so it does not have to be reported in the IG quarterly.
Reverse	You targeted a foreign entity who you know communicates with a U.S. Person on a regular basis just so you can get the communications of the U.S. Person.	• Stop collection immediately! • Cancel reports based on that collect. • Notify your supervisor or auditor. • Write up an incident report immediately. • Submit the incident write-up for inclusion in your organization's IG Quarterly input.	You may **not** reverse target. If collect on U.S. Person is needed, seek additional authority if eligible and a valid foreign intelligence requirement.

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